

For the week of August 21, 2017

Faculty, Administrative/Professional, & Civil Service

The deadline dates for applications and the persons to contact for further information are included in the listings. Complete job announcements for the positions listed are on file in the University Affirmative Action Office, Miles Hall, Room 120, 453-1196. Individuals with a speech or hearing impairment may contact the University Affirmative Action Office through the Illinois Telecommunications Relay Service at 1-800-526-0844 (T/A). This office maintains a file of positions open at other colleges and universities.

NOTICE: Faculty, A/P, and Civil Service jobs are listed at the following link: www.siu.edu/jobs

FACULTY:

****ENGR-228-PN Visiting Instructors**, effective As Needed, Department of Technology (Off-Campus Degree Programs), by 9/1/2017 or until filled, contact Director.

ADMINISTRATIVE/PROFESSIONAL:

ASA-523 Coordinator of Aviation Facilities and Enrollment, effective ASAP, Department of Aviation Management and Flight, by 9/1/2017 or until filled, contact Michael Burgener. Salary: \$3,845-\$5,767; \$4,806 midpoint.

MCMA-227 (EXTENDED DEADLINE) (INTERNAL SEARCH) Chair (Associate Professor or Professor), effective 11/1/2017, Department of Cinema and Photography, by 9/29/2017 or until filled, contact Deborah Tudor.

CIVIL SERVICE:

Civil Service vacancies are advertised for one week. Applicants must apply and make appointments for testing for current vacancies no later than **12:00 noon on Thursday, August 17, 2017**, at the Department of Human Resources located at Miles Hall – Room 105, 1255 Douglas Drive, Carbondale, IL.

<u>Title</u>	<u>Salary</u>
*Child Care Assistant Department: Rainbow's End	Salary: \$1,443.00 per month
Graphic Designer Associate Department: Student Center	Salary: \$2,675.00 per month
Greenhouse Gardener I Department: Plant Biology	Salary: \$18.17 per hour
Applications for the following positions are accepted online at jobs.siu.edu :	
Food Court/Snack Bar Supervisor Department: Student Center	Salary: \$1,922.00 per month
Information Technology Technical Associate – Enterprise Applications Developer Department: Information Technology – Administrative Information Systems	Salary: commensurate with experience
Program Coordinator – Sustainability Department: Student Center	Salary: commensurate with experience

Note: For these three positions, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. **Indicate within the cover letter the position for which you are applying.** The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: <https://jobs.siu.edu/applicant-login>. If you have previously submitted a paper-based Civil Service application, you will still need to apply through the new online application system. Official transcripts, certifications, licenses, and/or DD 214 forms are required. **Application materials must be submitted by noon, Thursday, August 31, 2017.**

For a complete description of minimum acceptable qualifications and procedures, please call the Human Resources Information Network for Opportunities (HRINFO), 536-2116 or the Department of Human Resources, 536-3369. Individuals with a speech or hearing impairment may contact the Department of Human Resources through the Illinois Telecommunications Relay Service at 1-800-526-0844 (T/A). Applicants must provide all qualifying credentials, i.e., college transcripts, licenses, job descriptions, etc.

**These are security-sensitive positions. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.*

***Applicants may be subject to background check via RAPIDGate for military site access.*

SIU Carbondale is an Affirmative Action/Equal Opportunity employer of individuals with disabilities and protected veterans that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration.