

For the week of April 23, 2018

Faculty, Administrative/Professional, & Civil Service

The deadline dates for applications and the persons to contact for further information are included in the listings. Complete job announcements for the positions listed are on file in the University Affirmative Action Office, Miles Hall, Room 120, 453-1196. Individuals with a speech or hearing impairment may contact the University Affirmative Action Office through the Illinois Telecommunications Relay Service at 1-800-526-0844 (T/A). This office maintains a file of positions open at other colleges and universities.

NOTICE: Faculty, A/P, and Civil Service jobs are listed at the following link: www.siu.edu/jobs

FACULTY:

COE-1017 Instructor/Lecturer (Physical Education Teacher Education) (Variable-Time) (Rend Lake College Marketplace), effective Summer 2018, Department of Curriculum and Instruction, by 5/4/2018 or until filled, contact Susan Wills.

COE-1018 Instructor/Lecturer (Variable-Time) (Grayslake, IL), effective Summer 2018, Department of Curriculum and Instruction, by 5/4/2018 or until filled, contact Susan Wills.

ADMINISTRATIVE/PROFESSIONAL:

PVC-298 (INTERNAL SEARCH) Associate Director for Program Review and Assessment, effective 7/1/2018, Office of the Associate Provost for Academic Programs, by close of business (4:30 p.m.) 5/4/2018, contact Angela Johnson.

PVC-299 Assistant Director for Undergraduate Advisement, effective 6/1/2018, Office of the Associate Provost for Academic Programs, by close of business (4:30 p.m.) 5/4/2018, contact Angela Johnson. Salary: \$3,490-\$5,236; \$4,363 midpoint.

CIVIL SERVICE:

Civil Service positions are advertised for one week. Applicants must apply and make appointments for testing for current vacancies no later than **12:00 noon, Thursday, April 26, 2018**, at the Department of Human Resources located at Miles Hall – Room 105, 1255 Douglas Drive, Carbondale, IL.

Title

Business/Administrative Associate – University Events and Protocol

Department: Office of the Chancellor

Note: For this position, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. If a current Civil Service Application is on file, please submit a cover letter. The Civil Service Application for Employment can be found at: <http://hr.siu.edu/prospective-new-employee/apply.php>. Official transcripts, certifications, licenses, and/or DD 214 forms are required. All application materials for this position should be **mailed** to Department of Human Resources, Mail Code 6520, Southern Illinois University Carbondale, 1255 Douglas Drive, Miles Hall, Carbondale, IL 62901. Application materials must be received by **noon, Thursday, April 26, 2018**.

Salary

\$4,432.00 per month

Community Worker

Department: Family and Community Medicine – Carbondale

Note: This position has the following specialty factor: Valid/current Illinois driver's license.

\$1,847.00 per month

The following position is advertised for 2 weeks:

Information Technology Technical Associate – School of Law

Department: Information Technology

Note: For this position, interested applicants must submit a detailed Civil Service Application and cover letter outlining appropriate work experience and education. Indicate within the cover letter the position for which you are applying. The Civil Service Application for Employment and qualification details are available through the online system, which can be found at: <https://jobs.siu.edu/applicant-login>. If you have previously submitted a paper-based Civil Service application, you will still need to **apply through the new online application system**. Official transcripts, certifications, licenses, and/or DD 214 forms are required. Application materials must be submitted by **noon, Thursday, May 3, 2018**.

Commensurate with experience

For a complete description of minimum acceptable qualifications and procedures, please call the Human Resources Information Network for Opportunities (HRINFO), 536-2116 or the Department of Human Resources, 536-3369. Individuals with a speech or hearing impairment may contact the Department of Human Resources through the Illinois Telecommunications Relay Service at 1-800-526-0844 (T/A). Applicants must provide all qualifying credentials, i.e., college transcripts, licenses, job descriptions, etc.

**These are security-sensitive positions. Before any offer of employment is made, the University will conduct a pre-employment background investigation, which includes a criminal background check.*

***Applicants may be subject to background check via RAPIDGate for military site access.*

SIU Carbondale is an Affirmative Action/Equal Opportunity employer of individuals with disabilities and protected veterans that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration.