

**SEARCH WAIVER REQUEST**  
**Southern Illinois University Carbondale**

**\* All search waivers should be accompanied by an explanatory memorandum.**

Today's Date:

College/School/Non-Academic V.C. Area:

Department/Unit:

Name of Person Being Replaced, If Applicable:

Effective date of Resignation:

Reason for Waiver Request: Late Resignation      Promotion      Change in Title  
Other (Please explain)

**Person To Be Hired:**

Race:                      Sex:                      +40:                      Protected Veteran:

Rank/Title:

Period of Appointment (starting/ending dates):                      %FTE:  
(If reappointment is planned leave off ending date)

Full-Time Monthly Salary Rate:                      FTE-Adjusted Monthly Salary Rate:

\_\_\_\_\_  
Chair/Director/Coordinator/Fiscal Officer                      Date

\_\_\_\_\_  
Dean/Executive Director                      Date

\_\_\_\_\_  
Chancellor/Vice Chancellor                      Date

\_\_\_\_\_  
Affirmative Action                      Date

Reason for denial:

- Person to be hired from:**
- Internal to SIU Carbondale
  - Local (Franklin, Jackson, Perry, Union, Williamson counties)
  - Regional (Illinois, Indiana, Kentucky, Missouri)
  - National (any other location in the U.S.)
  - International (outside the U.S.)